**Work Accomplished Summary (Joshuaa Gardiner):**

* On-Going Assistance (enduring): Duties as knowledge management technician the Knowledge Management Cell (DSK) at Air Force Global Strike Command (AFGSC) at Barksdale Air Force Base (AFB), Louisiana, on contract FA6800-20-F-0001, Option Year Two.
* Revised and completed version 2 logo for KM shop based on feedback from team using MS Paint/Paint3D.
* Collaborated with on-site Microsoft personnel with requirements gathering and the development for database back-end for new B2C2WG site based on updates from KM Shop and AFGSC leadership.
* Collaborated with Microsoft SharePoint developer by learning new custom SharePoint framework in Typescript. Participated in demo done with other KM team members and uploaded recorded PowerPoint of said demo to Teams for sharing among KM Shop.
* Moved new custom SharePoint framework built by Microsoft to SIPR-Net for initial setup procedures for testing and when final product is ready for production.
* Setup practice files/labs for SharePoint 2013 for team based on study material recommended by Mr. Shane Corville, who developed much of the SharePoint 2013 sites.
* Updated peer Staff Sergeant Frazier out for November training on changes made to the B2C2WG development/deployment plan.
* Gave demo of SharePoint 2013 SIPR-Net on Intelink site/environment to new team member Carl Canuel.

**Travel Forecast:**  None planned for January 2021 (coronavirus travel ban).

**Invoiced Labor for this month (including Contract Access Fee):** $XXX